

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
February 8, 2016
General Brown Room / Jr.-Sr. High School

REGULAR MEETING

The meeting was called to order at 5:15 p.m. by Vice President Dupee, followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President (arrived 5:25 p.m.); Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee, Cathy Pitkin (arrived 5:42 p.m.) and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Babette Valentine, Curriculum Coordinator; Tina Lane, Jr.-Sr. High School Principal; Joseph O'Donnell, District Administrator for Discipline and Athletics; David Ramie, Dexter Elementary Principal; Debra Bennett, District Clerk; Members of the staff and community

- Student Presentation - "*The GB Gazette*" by Mr. Dustin Helmer, Ms. Natasha House, Ms. Willow Boyce and Mrs. Michelle Lamon - Advisor.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Klindt, and seconded by Jamie Lee - Motion is approved 5-0.

1. Approval of Minutes as listed:
 - January 11, 2016 - Regular Meeting
2. Approval of Buildings and Grounds requests as listed:
 - JSHS weight room - Monday, Wednesday and Sunday from January 11 through May 2, 2016 from 6:00 p.m. to 8:00 p.m. - Dexter Pop Warner cheer practice
 - DEX gymnasium - January 14, 2016 from 5:30-6:45 p.m.; January 19, 2016 from 8:00-9:00 p.m.; February 2, 2016 from 7:15-8:15 p.m.; February 9, 2016 from 5:30-6:45 p.m. - Lion Pride soccer practice
 - DEX gymnasium - January 26, 2016; February 4 and 11, 2016; March 1 and 3, 2016 from 5:30-6:45 p.m. - NCUC Lasers soccer practice
 - JSHS auditorium - March 19, 2016 from 1:00 p.m. to 3:00 p.m. and 7:00 p.m. - 9:00 p.m. - Martha Gallagher Concert - GB Performing Arts Booster Club
 - DEX baseball/softball fields - Monday-Saturday from April 13 through July 31, 2016 from 5:30 p.m. to 9:00 p.m. weekdays, and 10:00 a.m. to 4:00 p.m. Saturdays - Summer Baseball / Softball Program - Dexter Citizens Committee
 - JSHS baseball field - Monday-Saturday from May 25 through August 14, 2016 from 5:30 p.m. to 9:00 p.m. weekdays and 10:00 a.m. to 4:00 p.m. Saturdays - Babe Ruth Baseball Season - Dexter Citizens Committee
 - DEX and BGP gymnasium - March 18, 2016 at a time to be determined - Martha Gallagher Assembly - GB Performing Arts Booster Club
3. Conferences and Workshops as listed:
 - Shellie Miner - Strategies for Exceptional Customer Service - Webinar - January 15, 2016
 - Jennifer Augliano - PLATO Online Learning System Training - JLBOCES - February 4, 2016
 - Bridget Grimm - PLATO Online Learning System Training - JLBOCES - February 4, 2016
 - Lori Bean - PLATO Online Learning System Training - JLBOCES - February 4, 2016
 - Kathaleen Beattie - Pathways to Graduation - JLBOCES - February 23, 2016
 - Lisa Smith - JLSBA Dessert Workshop "The Effects of Social Media and Drugs in our Schools - February 24, 2016
 - Christine Campany - Grade 3 CKLA Roundtable - JLBOCES - February 26, 2016
 - Sherri Delano - Grade 3 CKLA Roundtable - JLBOCES - February 26, 2016
 - Laurel Oliver - Grade 3 CKLA Roundtable - JLBOCES - February 26, 2016
 - Hope Ann LoPresti - Scheduling Configuration & Flexibility - JLBOCES - February 29, 2016
 - Cammy J. Morrison - Excel Basics & Beyond The Basics - Syracuse - March 3 & 4, 2016
 - Erica Hartle - Elementary Make and Take Workshop - JLBOCES - March 4, 2016
 - Helen Ketcham - Elementary Make and Take Workshop - JLBOCES - March 4, 2016
 - Kate Wiley - Elementary Make and Take Workshop - JLBOCES - March 4, 2016
 - Lisa Leubner - Data Warehouse Meeting - JLBOCES - March 9, 2016
 - Kathaleen Beattie - RTI: Practical Strategies for Intervening with Students - East Syracuse - March 22, 2016
 - Stephanie Doney - Classroom Management - JLBOCES - March 23, 2016
 - Krista Dupee - Classroom Management - JLBOCES - March 23, 2016
 - Leann Hill - Classroom Management - JLBOCES - March 23, 2016
 - Tasha Plante - Classroom Management - JLBOCES - March 23, 2016

- Alison Widrick - Classroom Management - JLBOCES - March 23, 2016
- Tina Lane - PLATO Online Learning System - JLBOCES - February 4, 2016
- Cammy J. Morrison - 2016 School Risk Management Seminar - Hilton Garden Inn - April 20, 2016

4. Financial Reports as listed for December 2015:

- Appropriation Report - All Funds
- Revenue Report - All Funds
- Treasurer's Cash Reports
- Claims Auditor Monthly Reports
- General Fund Warrant "A"
- Federal Fund Warrant "B" - none
- Food Service Warrant "C"
- Trust & Agency Warrant "T"
- Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ Social Studies Framework Introduction: Mrs. Valentine / Mr. Ramie / Ms. Lane

(Mr. West arrived 5:25 p.m.)

- Policy Review:
 - ❖ 2nd Reading / Adoption: Policy #7511 [draft] - *Immunization and Dental Health of Students*
Motion for adoption of Policy #7511 by Daniel Dupee, seconded by Brien Spooner, with motion approved 6-0.
3. Board Information - Invitation from Jefferson-Lewis School Boards Association Dessert Workshop/Executive Committee Meeting : "*The Effects of Social Media and Drugs in our Schools*" will be held February 24, 2015
 4. Board Information - Jefferson-Lewis BOCES Board of Education delegation will be attending the June 6, 2016 Board of Education meeting.
 5. Board Information - Members of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services (BOCES) whose terms will expire on June 30, 2016 are as follows:
 - James L. Lawrence, Jr. / Sackets Harbor Central School District
 - Michael J. Kramer / Boonville Central School District
 - Peter E. Monaco / Watertown City School District

(Mrs. Pitkin arrived 5:42 p.m.)

6. Board Information - Jefferson-Lewis BOCES Component school district Boards of Education and Trustees will vote on the election and proposed 2016-2017 BOCES administrative budget on *April 19, 2016*. A **Special Meeting for the purpose of the BOCES vote/election will be held at 7:00 a.m. in the District Conference Room.**
7. Board Information - There is a Budget Advisory meeting scheduled for 6:00 p.m. on Thursday, February 25, 2016 to be held in the cafeteria of the Jr.-Sr. High School.
8. Board Information / Discussion - Student representative presentations, as opposed to a non-voting student Board of Education member: Following discussion, there was consensus of the Board to enjoy regular student presentations at monthly meetings.
9. Board Information / Discussion - Establishment of Capital Reserve - Following discussion, there was consensus of the Board to proceed with the establishment of a Capital Reserve, to be presented as a proposition to the voters on May 17, 2016.
10. Board Discussion / Action - 2016-2017 Board of Education Meeting Schedule
Motion for approval by Jamie Lee, seconded by Cathy Pitkin, with motion approved 7-0.
11. Board Discussion - Board of Education meeting scheduled for March 21st: Since there will be no new budget information available from NYS between the March 7th meeting and April 1st, there was consensus of the Board to cancel the March 21, 2016 Board of Education meeting.

12. Board Discussion / Action - Approval is requested to donate a painting of General Jacob Brown, (currently on display in the General Brown Room), to the Village of Brownville to be made available for public display in the General Jacob Brown Mansion as per BOE Policy #5250: *Sale and Disposal of School District Property*
Motion for approval by Jamie Lee, seconded by Cathy Pitkin, with motion approved 7-0.
13. Board Discussion / Action - Approval is requested to donate a stone marker engraved "DHS 1922", (currently on display outside the Dexter Elementary Building), to the Village of Dexter to be made available for public display outside the Village of Dexter Office Building at 509 Liberty Street, as per BOE Policy #5250: *Sale and Disposal of School District Property*
Motion for approval by Daniel Dupee, seconded by Cathy Pitkin, with motion approved 7-0.
14. Board Discussion / Action - Approval of the Constitution and formation of the following organization with Mrs. Michelle Lamon to serve as advisor for the 2015-2016 school year:
 - GB Gazette - newspaper for the General Brown Jr.-Sr. High School
 Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 7-0.
15. Board Action - Approval of Committee on Special Education Reports
Motion for approval by Michael Ward, seconded by Brien Spooner, with motion approved 7-0.

ADMINISTRATIVE MONTHLY REPORTS - For information only

16. Operations Report
17. Brownville-Glen Park and Dexter Principal Report
18. Jr.-Sr. High School Principal Report
19. Athletic Director / Discipline Report
20. Curriculum Coordinator Report
21. Director of Student Services Report
22. School Business Official Report
23. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

24. Correspondence Log

RECOMMENDATIONS AND ACTION

25. Board Action - Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with effective hire dates as listed below:

Motion for approval of RECOMMENDATIONS & ACTION is made by Cathy Pitkin, and seconded by Sandra Klindt.

Motion is approved 7-0.

(A) Retirements: - None at this time

(B) Resignations as listed:

Name	Position	Effective Resignation Date
Carol Oliver	4-Hour Bus Driver	1/21/2016
Wayne Livingston	4-Hour Bus Driver	1/29/2016

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Hire Date
Cayla R. O'Connor	Substitute Teacher / Substitute Aide	\$65 non-certified / \$9.39 per hour	N/A	2/9/2016
Nicole E. Wetzel	Substitute Aide	\$9.39 per hour	N/A	2/9/2016
Dalon Crump	4-Hour Bus Driver	\$10,122 annually, Step 1	N/A	2/9/2016
Brittany L. Mullens	Substitute Teacher (long-term .5 PE)	\$85 per day certified	N/A	2/22/2016

(D) PAID Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification Level	Effective Hire Date
Michael Hartle	Boys Modified Wrestling	Teacher-Coach*	11/10/2015
Chad O. Snow	Boys Modified Wrestling	Temporary Coaching License****	11/10/2015
James Blunden	Boys JV Lacrosse	Teacher-Coach*	2/9/2016
Katie Clough	Girls Varsity Lacrosse	Teacher-Coach*	2/9/2016
Lindsay Hanson	Girls JV Softball	Teacher-Coach*	2/9/2016

Malcolm Jones Jon Murphy Darrin Pitkin Richard J. Purvis Peter J. Will	Girls Modified Softball	Teacher-Coach*	2/9/2016
	Varsity Golf	Teacher-Coach*	2/9/2016
	Girls Varsity Softball	Professional Coaching License**	2/9/2016
	Boys Varsity Lacrosse	Coaching License 2 nd to 4 th Renewal****	2/9/2016
	Boys Varsity Baseball	Temporary Coaching License****	2/9/2016

(E) UNPAID Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification Level	Effective Hire Date
Stacy Bauter Warren R. Johnson Patricia A. Van Tassel Chad Parker	Girls Varsity Lacrosse	Temporary Coaching License 2 nd to 4 th Renewal****	2/9/2016
	Boys JV Lacrosse	Temporary Coaching License 1 st Renewal****	2/9/2016
	Girls Varsity Softball	Temporary Coaching License****	2/9/2016
	Boys Varsity Lacrosse	Temporary Coaching License 2 nd to 4 th Renewal****	2/9/2016

Coaches possess the following [As mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid-CPR / Concussion Workshop / Fingerprint Clearance *
- Professional Coaching License: Child Abuse / School Violence / DASA / First Aid-CPR / Concussion Workshop / Fingerprint Clearance / Philosophies & Principals / Theories and Techniques / Health Sciences **
- Temporary Coaching License and/or 2nd-4th Renewal as required: Child Abuse / School Violence / DASA / First Aid-CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

26. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:
- **Cayla R. O'Connor** - Substitute Teacher
 - **Nicole E. Wetzel** - Substitute Aide
 - **Brittany L. Mullens** - Substitute Teacher

Motion for approval by Cathy Pitkin, seconded by Daniel Dupee, with motion approved 7-0.

ITEMS FOR NEXT MEETING *Monday, March 7, 2016 - 5:15 p.m. - General Brown Room*

27. Re-visit options for the sale of the Dexter vacant lot
28. Board Information / Discussion - General Brown Room upgrades: Mrs. Morrison shared that the walls are being prepared for paint, display cases have been cleared, and photos have been removed. Past graduating class photos will now be placed on display in the library of the JSJS as well as plaques of district retirees.

Following discussion, there was consensus of the Board to place past and present Board of Education members' photos into a binder. Plans were also discussed for developing a page on the Board website for viewing photos and years of service of past members. Mrs. Morrison suggested that this could be a student project. Once the painting has been completed, student art work will be displayed on walls and shelves.

EXECUTIVE SESSION

29. **There will be no executive session.**

MOTION FOR ADJOURNMENT

30. **There being no further business or discussion,** a motion is requested adjourn the regular meeting.
 Motion for approval by Cathy Pitkin, seconded by Brien Spooner, with motion approved 7-0. Time adjourned: 6:06 p.m.

Respectfully submitted:

 Debra L. Bennett - District Clerk

*Supporting documents may be found in supplemental file dated February 8, 2016